We make it easy for you!

To ensure that we get you working as quickly as possible, we require a few documents from you. We are unable to consider applications until all documentation has been received.

**Please return**

* Fully completed registration, rehabilitation of offenders, and equal opportunity forms
* Up to date CV (Including full employment history/no gaps. Include month and year for all dates)
* Skills checklist as appropriate to job role
* Health Questionnaire
* A copy of your NMC or HCPC registration letter (as applicable)
* Proof of immunisation, Influenza declaration and Covid Travel Pass.
* Mandatory Training certificates, Practical and eLearning (Must be CSTF aligned)
* Proof of National Insurance number
* Right to Work document (usually UK passport or birth certificate or as appropriate for non UK workers)
* Three proofs of identification - (must be dated within the last three months if a utility bill/bank statement or twelve months if a council tax statement etc.)
* Passport sized photograph (or a digital picture)
* Proof of RGN or ODP qualification (e.g. university certificate)
* Details of PAYE Umbrella solution (must be approved by Focusmed24)
* Proof of Professional Indemnity insurance
* DBS Certificate, must be on the update system.
* Please note that we will need to verify all original documents on the day of your interview.

All documents should be returned via email to [registrations@focusmed24.co.uk](mailto:registrations@focusmed24.co.uk) (clear scans only) or post to: Focusmed24 Ltd, 100 Charles House, Princes Court, Beam Heath Way, Nantwich CW5 6PQ

To stay safe in your job search and flexible work, we recommend that you visit JobsAware (www.jobsaware.co.uk), a non-profit, joint industry and law enforcement organisation working to combat labour market abuse. Visit the JobsAware website for information and to get free, expert advice for safer work.